

Regular Session  
December 7, 2017  
Knowledge Quest Academy

I. Call to order at 6:33 pm

II. Roll call –Dave, Carol, Keir, Amanda (by phone), Craig. Excused: Celeste. Also in attendance: Linda Spreitzer, School Principal, and Patti Engel, resource teacher

III. Pledge of Allegiance

IV. KQA Code of Honor

V. Approval of previous minutes

Motion by Celeste to approve the minutes of Aug 3, 2017, as presented. Seconded by Craig. Unanimously approved.

VI. Approval of agenda

Motion by Dave to approve the agenda. Seconded by Carol. Unanimously approved.

VII. Public comment – none

VIII. Administrative Update

A. Board candidates

School Principal opened the discussion in regards to filling the vacant seat on the board. The Board discussed the topic and decided on waiting until the election in April to fill the vacant seat.

B. Phones and LED light update

School Principal provided an update on the phone system and the LED lights. She stated that over the holiday break, the LED lights will be installed in all the classrooms. She stated that the phone system of the school was at least ten years old and needed to be replaced. Staff is currently researching solutions.

C. Unified improvement plan

Tabled until the next board meeting.

#### D. Personnel

Motion by Dave to enter an executive session under (C.R.S. 24-6-402(4)f ) to discuss personnel matters. Seconded by Craig. Unanimously approved.

The Board entered the executive session at 6:52 pm and invited School Principal and Patti Engel to the Executive Session.

The Board exited the executive session at 7:23 pm.

Motion by Craig to approve moving two part time positions to full time starting on January 1, 2018. Seconded by Keir. Unanimously approved.

#### IX. Grounds/maintenance update

##### A. Landscaping

Director Keir reported on looking into landscaping options for the west side of the building. The Board discussed the options.

##### B. Snow removal

School Principal reported on snow removal so far this year.

#### X. Secretary/treasurer updates

##### A. Budget amendment

Board Treasurer Amanda presented to the board the proposed budget amendment. The Board discussed the items.

Motion by Craig to approve the budget amendment. Seconded by Carol. Unanimously approved.

#### XI. Adjourn at 7:54 pm

Motion by Carol to adjourn. Seconded by Amanda. Unanimously approved.

Submitted by Board Treasurer, Amanda Proctor